



**In the Name of Allah,
the Entirely Compassionate,
the Especially Merciful**

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Manuscript Preparation Guidelines and Acceptance Conditions

Quarterly Journal Guideline: Sign up and Submit an Article

Dear author, in order to submit an article, you must first register in the system. After completing the registration form, the password will be sent to your email. Therefore, use the correct email address that you have access to. After receiving the password, log in and enter your article information and finally upload the original article file. When submitting the article, pay attention to the main description on the authors' guideline page. Prepare and compile the article based on the format and instructions of the journal and register it in the system. Use only one address to register and submit your article.

Details and steps for registering and submitting an article are as follows:

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Submit the article (if you have complied with all the terms and conditions, it is possible to send the article, otherwise, the submit article button will not be activated).

** Download and complete the conflict-of-interest form and upload it in the system articles file

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Article Submission

Thematic Axes: The Quarterly Journal of Ahl al-Bayt (as) Teachings accepts research articles in the fields of belief, theology, interpretation, hadith, history, comparative and other scientific aspects with the focus on Ahl al-Bayt (as) Teachings.

Dear author! Before submitting the article, pay attention to the following points:

All correspondence is done with the corresponding author (sender of the article). Follow-up of all matters related to the steps and results of referee, correction, acceptance and publication of the article is done only by the corresponding author.

Publishing Fee (Copyright): 350 thousand Tomans

The responsibility for reporting potential conflicts of interest and sponsors of the research lies with the corresponding author.

Case 1: The referral method of this quarterly is based on the instruction of in-text citations and according to the examples introduced in this guideline.

Case 2: Files submitted by the author / authors: Dear author / authors! To submit an article, you must submit two separate files as follows:

1. The original file, which must have the following features:

- Upload with the tag "Original Article";
- Should not have any name and address of the author / authors in the text or even in the file name;

- Includes the title of the article, abstract, keywords, text of the article (according to the format of preparation), list of sources respectively.

2. Author / authors profile file that should have the following features:

- Contains only the title of the article, the name and surname of the author / authors, in order of priority;
- Their identifying details and positions along with their email address are footnoted;
- Identify the corresponding author by bringing this title (corresponding author) at the end of the profile of the person in question and before the email address, in a footnote;
- Objectively repeating the above three items on the second page of the same file;
- In the profile file, the article text does not appear in any way and only the mentioned items are inserted.

** Important Note: If you want all correspondence to be with you, star your name in the article registration section and then specify the corresponding author in the profile file.

Case 3: The main and mandatory feature for acceptable articles

- Articles should be creative, innovative and play a role in advancing science in their field.

Case 4: How to write an article

- Draft article format for Quarterly Journal of Ahl al-Bayt (as) Teachings:

- Every "scientific" article has this general structure:

- Title, Abstract, Keywords, Introduction or Problem Statement, Research Background, Theoretical Foundations, Research Methodology, Research Findings, Conclusion and Sources.

Note: Please, in order to form the main titles of the articles published in Quarterly Journal of Ahl al-Bayt (as) Teachings, please adjust the main titles of the article based on the mentioned titles and avoid similar titles.

Each of these sections will be described separately.

*Title The title, abstract and keywords should be given on the first page of the article.

- The title of the article should be accurate and as short and interesting as possible to make the reader interested in reading the article. Also show the main idea of the article.
- The number of words used in the title should be between 10 and 15 words.
- The title should not be too short or too long. If the title is too short, it will confuse the reader and create ambiguity in him, and if the title is too long, it will cause the reader to ignore it.

Important Note: It is advisable to avoid using extra words in the title of the article. For example, the use of words such as "studies about", "review", "evaluation", "study", etc. is not allowed except meta-analysis.

- If the title of the article is derived from a dissertation or research project, the title of the article does not have to be exactly the same as the title of the dissertation or research project. The author / authors and the organization / affiliated organizations (in the author's profile file) and also on the first page of the site should be mentioned in detail.

- In the profile file, after the title, the name of the author / authors is written and their organizational (academic) affiliation is expressed. (For example, refer to the articles published on the site).

- It is necessary to indicate the email address of the author / authors in the form of footnotes in order to enable the audience to communicate with them.

- If the author is not affiliated with a specific organization, his degree should be included.

- The order of writing the name of the author / authors depends on their level of cooperation and is an agreement between the author / authors of the article. Avoid writing titles such as Doctor, Professor, Engineer, and the like.

- The names of the authors should be fully mentioned when submitting the article to the Quarterly (adding co-authors after the refereeing process is not justified). Student articles must be mentioned by the supervisors and advisors and in terms of scientific quality have been approved by the professors in writing and attached when the article is uploaded (the corresponding author must be specified). Abstract and Keywords - Abstract must be given in the form of a paragraph after the names of the author (s). The abstract, while being concise, should clearly indicate the content of the article and by emphasizing the methods, should demonstrate the conclusions and the importance of their use and should not use vague acronyms.

Avoid mentioning sources. The number of abstract words is between 150 and 250 words. Keywords should be written in alphabetical order. The number of keywords should not exceed 5. Avoid bringing a footnote in the title.

* Introduction / Problem Statement (text font Times New Roman, font 12 and between the headings font 14 bold)

- The content of the introduction is based on the latest standards guidelines, including introductory explanations, problem statement, main purpose, questions or hypotheses.

- All these items should be put together like pieces of a puzzle so that after completing this section, the reader has an overview of all the information used in this article.

* Research Background

In this first section, introductory material on the research topic is presented, and then the research background is reviewed. A logical inference is then made from the background review, and the existing research vacuum (s) are shown. Obviously, the best method of review is the analytical or analytical-critical method in which the backgrounds are grouped regardless of the time and place, and based on the similarities of the approach and the researcher (s) are expressed towards them. Dear author, by referring to the review section of the Quarterly Site, you will be informed of similar articles, and the novelty of the article will be expressed towards them. Important Note: In articles or works that appear in the background of the article, only the year of publication should be mentioned before the author's name and the full details of the work should be included in the list of sources.

* Theoretical Foundations of Research in this section, the theories that the researcher has used in his article are briefly mentioned. It should be noted that the theories mentioned in this section should be explained and interpreted by the researcher in the research conclusion section and based on the research findings.

*Research Methodology

This section includes the research design, methodology or approach (with a detailed description of the general method and specific method of conducting the research), the research community, the data collection tool, and the data analysis method. In the first stage, the researcher must explain the research method and research design, whether quantitative or qualitative, so that the reader gets a clear picture of what has been done during the research. Therefore, it is necessary to provide accurate and clear explanations of the process to the research findings. The researcher must identify the target population so that the reader of the research knows who this research is aimed at. It should then identify the subjects or participants in the study who actually determined the research sample. However, in case studies, the method of sample selection and the type of subject are different from the samples of other researches. The next step is to determine the research tool (data collection). In this section, it is necessary to pay attention to this point, if the device is used in the scientific community, there is no need for a detailed and complete explanation, and only mentioning the name of the test or research tool along with a brief explanation about the reliability and the validity of the tool is sufficient. But if the research tool is designed by the researcher himself, a full explanation of how to evaluate the reliability and validity of the tool is needed. The method of data analysis should then be described, and the statistical steps taken should be noted.

* Research Findings

The analysis and expression of the collected data is done in statistical (descriptive and inferential), qualitative, and combined formats along with the limited interpretation of the data in this section. It should be noted that to explain and express the collected data, it is sufficient to use one of the charts, shape, and table tools. In cases where the research has a question, the answer to the question should be explained clearly and unambiguously. If there is a hypothesis in the research, an accurate description of the tests should be done and the rejected or approved hypotheses should be identified.

*Conclusion

The main value of the research lies in this section, because the research findings are determined, and the researcher's final understanding of the research is expressed. In general, in this section, accurate interpretation of the data and expression of the researcher / researchers view of the findings, comparison of the research findings with the findings of previous researches and the position of the research among similar researches, brief description of the limitations faced by the research and research proposal (s) inferred from research findings are presented.

* Method of Writing Sources and References

The sources used in the article should be based on the method of in-text citation and similar to the examples and templates that are introduced below:

Regarding the title of the articles, writing the names of the authors and not contenting with the first letter of the name [in the list of Persian and English sources], bolding the titles of books and quarterly journals, using "" for the title of articles [in the list of Persian and English sources], etc.) A) Sample for the Book: (The title of the book must be bolded)

- Surname, name (year of publication). Book title, translation, volume number, edition number, place of publication: publisher. B) Sample for Article (Publication name must be bolded)

- Surname, name (year). "Article Title", Journal Name, Issue: 1-28 [Article Pages in the Journal]. Note: The number of pages, both in the text and in the list of sources, should be inserted from right to left, for example: 25-40. C) Sample for the Site (Site name or title must be bolded) - Surname of the article's author [if any], name [if anonymous, site name or title]. (Year of writing or posting on the site) [If it is duplicate, its number in numbers or letters]. "Article or article title", site name or title. Reset to: Day, month, year, site to: [site link].

- Books and articles in sources should be brought together, as well as websites and documents, in alphabetical order.

- Do not number the end sources of the text.

- The date of solar publication does not need it, but the lunar year should be specified with AH, such as: 1405 AH.

* Referral Method and Instructions References should be in-text. Example: (Motamednejad, 1389: 55-56) or (Arbabi, 1396, site) or (Delavar, Shafiabadi et al., 1395: 25) or (Castells, 1999: 159). In case of using direct quotation, the text used should be in quotation marks and at the end of the quoted sentence; the page number should also be mentioned after writing the author's name and the year of publication of the work,

- The date of solar publication does not need it, but the lunar year should be specified with AH, such as: 1405 AH

- In case of referring to an author, but two books that have been published in one year, should be used to identify the book in question A and B, for example, if Ibn Babuwayh refers to the two books *Khiṣāl* and *ʿŪyūn Akhbār al-Riḍā* and these two books were published in 1991. When referring, they should be identified with A and B and wrote: Ibn Babuwayh, 1991 (A): 200, and in the list of sources, he specified 1370 (A).

- The corresponding author is responsible for the accuracy of the contents of the article and the list of sources. It is necessary for the esteemed author to check the compliance of the in-text references and the final sources of the article before submitting.

- Authors / authors can also benefit from the results of research published in previous issues of the Quarterly.

The Editor's Word

Imam Moibn Research Center in line with the implementation of paragraph 14 of article 6 of the statute and in order to spread the teachings, culture and lifestyle of the Ahl al-Bayt (as), deepen the teachings of the infallible imams (as), and develop the sciences of the Qur'an and the Ahl al-Bayt (as), started publishing the scientific-research Quarterly Journal of Ahl al-Bayt (as) Teachings in English with the following goals:

- 1- Helping to spread the culture of Ahl al-Bayt (as) research in scientific and research centers;
- 2- Promoting and deepening Ahl al-Bayt (as) culture and knowledge;
- 3- Promoting and presenting scientific products of Imam Moibn Research Center;
- 4- Publishing an authentic and reference Quarterly with scientific-research validity in the field of Ahl al-Bayt (as) culture and education.

Quarterly Journal of Ahl al-Bayt (as) Teachings is an open-access, online journal and a peer-reviewed multi-disciplinary publication dedicated to the scholarly study of the Qur'an and Hadith from a wide range of scholarly perspectives, reflecting a diversity of approaches as well as ethical questions and concerns related to scientific research about Qur'an and Ahl Al-Bayt (as) teachings.

The Journal of Ahl al-Bayt (as) Teachings editor in chief appreciates your good efforts to announcing other staffs and students to cooperate as an article author.

We welcome your valuable comments and offers and try to do our best to representing your scientific results and notes. Please check our website for additional information at: <https://www.jat-journal.ir/>

Dr. Mohammad Reza Aram
Editor-in-Chief



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